

AFRICAN UNION

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Ref: HRMD/RU/NV/45.25

Note Verbale

The African Union Commission presents its compliments to the Ministry of Foreign Affairs of the Federal Democratic Republic of Ethiopia and all Permanent Representatives of the AU Member States in Addis Ababa and has the honor to draw their kind attention on the Executive Council Decision ref: Ext/EX.CL/Dec.1(XX) taken at its 20th Extraordinary Session held in Addis Ababa, Ethiopia, on 14-15 November 2018.

In its paragraph 27, the above Executive Council Decision provides as follows:

“27. REQUESTS the Commission to properly advertise and disseminate information on vacant positions and inform Member States of the same, to circulate amongst their citizens. In case of absence of applications from the least and under-represented countries, the Commission is requested to ask Member States of the mentioned category, to propose qualified candidates to compete in the recruitment process and to appoint from this category (least and underrepresented countries)”

The Commission forwards therefore to the Member States the vacant positions advertised on the African Union career website <http://careers.au.int>.

The Commission of the African Union avails itself of this opportunity to renew to the Ministry of Foreign Affairs of the Federal Democratic Republic of Ethiopia and all Permanent Representatives of the AU Member States in Addis Ababa the assurances of its highest consideration.

Addis Ababa, July 4, 2025

To:

- Ministry of Foreign Affairs of the Federal Democratic Republic of Ethiopia
- All Permanent Representatives of the AU Member States in Addis Ababa

Encl. : Vacant positions advertised on the AU career page

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#	Position	Department/ Directorate/Organs	Grade	Type of Contract	Duty Station	Deadline
1	Accounts Assistant	AUSC/AUC	GSA5	Regular	Yaounde, Cameroon	August 4, 2025
2	Assistant Accountant	AUCLB/AUC	GSA5	Regular	Douala, Cameroon	August 4, 2025

The below list was previously shared and the positions are still online. We are resharing for your reference:

#	Position	Department/ Directorate/Organs	Grade	Type of Contract	Duty Station	Deadline
1	Executive Director	STATAFRIC/AUC	P6	Regular	Tunis, Tunisia	July 25, 2025
2	Head of Planning Monitoring and Evaluation Division	OSPD/AUC	P5	Regular	Addis Ababa, Ethiopia	July 25, 2025
3	Project Coordinator	ARBE/AUC	P4	Fixed Term	Addis Ababa, Ethiopia	July 11, 2025
4	Senior Programmes and Projects Officer	AU-IBAR/AUC	P3	Regular	Nairobi, Kenya	July 25, 2025
5	Trade Specialist	ARBE/AUC	P3	Fixed Term	Addis Ababa, Ethiopia	July 11, 2025
6	Policy Specialist	ARBE/AUC	P3	Fixed Term	Addis Ababa, Ethiopia	July 11, 2025
7	Senior Energy Policy and Regulatory Expert	I&E /AUC	P3	Fixed Term	Addis Ababa, Ethiopia	July 11, 2025
8	Animal Health Officer	AU-IBAR/AUC	P2	Regular	Nairobi, Kenya	July 25, 2025
9	Climate Smart Agriculture Specialist	ARBE/AUC	P2	Fixed Term	Addis Ababa, Ethiopia	July 11, 2025
10	Knowledge Management and Communications	ARBE/AUC	P2	Fixed Term	Addis Ababa, Ethiopia	July 11, 2025

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11	Monitoring and Evaluation Officer	ARBE/AUC	P2	Fixed Term	Addis Ababa, Ethiopia	July 11, 2025
12	Finance Officer	ARBE/AUC	P2	Fixed Term	Addis Ababa, Ethiopia	July 11, 2025
13	Procurement Officer	ARBE/AUC	P2	Fixed Term	Addis Ababa, Ethiopia	July 11, 2025
14	Project Assistant	ARBE/AUC	GSA5	Fixed Term	Addis Ababa, Ethiopia	July 11, 2025
15	Assistant Accountant	AU-IBAR/AUC	GSA5	Regular	Nairobi, Kenya	July 25, 2025
16	Warehouse Assistant	AfCDC	GSA5	Fixed Term	Addis Ababa, Ethiopia	July 4, 2025
17	Registry Stores Keeper	AU-IBAR/AUC	GSA3	Regular	Nairobi, Kenya	July 25, 2025
18	AVoHC Kofi Annan Scholars Program - HRIS Expert	AfCDC	Fellow	Volunteer	Various duty stations	July 4, 2025
19	AVoHC Kofi Annan Scholars Program – Resource Mobilization Expert	AfCDC	Fellow	Volunteer	Various duty stations	July 10, 2025
20	AVoHC Kofi Annan Scholars Program – Accreditation and Standards Specialist	AfCDC	Fellow	Volunteer	Various duty stations	July 10, 2025
21	AVoHC Kofi Annan Scholars Program – Strategy Development Expert	AfCDC	Fellow	Volunteer	Various duty stations	July 10, 2025
22	Internship Program	Various Departments	-	Internship	Addis Ababa, Ethiopia	December 31, 2025

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