



## (DHA-1738) Form 8

[Section 10(2)(b) to (k); Regulations 9(1) and 20(9)]

CATEGORY OF VISA BEING APPLIED FOR		
Visitor's visa	Exchange Visa	
Study Visa (> 3 months)	Business Visa	
Treaty Visa	Work Visa: Critical Skills	
Relative's Visa	Work Visa: General	
Medical Treatment Visa (> 3 months)	Work Visa: Intra-company transfer Intra-company transfer	
Retired Person's Visa	Corporate Worker Certificate	

Biometric  
(Attach Fingerprint Form, with Photograph)

FOR OFFICIAL USE ONLY		
Office of application:	BLOK:	Track & Trace Ref No
Date received:	Date forwarded to Head Office:	
Application quality checked by/on:	Date received at Head Office:	Remarks:
Passport seen/returned by/on:	Decision and date:	

<b>Fee: Currency and amount</b>	
<b>Fee received by/on:</b> <b>Receipt no:</b>	
<b>Conditions of permit/Reason for refusal</b>	

1 PERSONAL DETAILS

<b>Title</b>	<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Ms	<input type="checkbox"/> Other (specify)		
<b>Surname/Family name:</b>				<b>Given names:</b>		
<b>Maiden name:</b>				<b>Stage name:</b>		
<b>Previous/alternative name(s)/aliases, including details:</b>						
Date of birth:						
Year ..... Month ..... Day .....						
Place of birth: Town/City: Country:						
<b>Marital status:</b>	<input type="checkbox"/> Never married	<input type="checkbox"/>	<input type="checkbox"/> Separated	<input type="checkbox"/>	<input type="checkbox"/> Legally recognised spousal relationship	<input type="checkbox"/>
	<input type="checkbox"/> Married	<input type="checkbox"/>	<input type="checkbox"/> Widow/Widower	<input type="checkbox"/>		<input type="checkbox"/>
	<input type="checkbox"/> Divorced	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>

<p><b>If separated state:</b></p> <p>Whether divorce proceedings have been instituted and when final decree is expected</p> <p>.....</p> <p>.....</p>
<p><b>If divorced, provide:</b></p> <p>Date of divorce: .....</p> <p>Divorce order must be attached.</p>
<p>If married to or in a permanent homosexual or heterosexual relationship with a citizen or permanent resident, a certified copy of the marriage or civil union certificate or a notarial agreement, as well as the requisite affidavits, must be attached.</p>

**2 CITIZENSHIP DETAILS**

<p>Present country of citizenship:</p>
<p>If acquired other than by birth, date and conditions under which acquired:</p> <p>.....</p> <p>.....</p>
<p>Do you hold any other citizenship?      Yes <input type="checkbox"/>      No <input type="checkbox"/></p> <p>If so, of which country?</p> <p>(provide details .....</p> <p>.....</p>

**3 PASSPORT DETAILS**

<p>Passport number:</p>	<p>Country of issue:</p>
<p>Date of issue: ...../...../.....</p>	<p>Expiry date: ...../...../.....</p>
<p>If you have any other travel document required by your government, provide details:</p> <p>Type of document: ..... Number: ..... Expiry date: ...../...../.....</p>	

**4 ADDRESSES**

Residential address: ..... .....	Postal address: ..... .....
Postal code .....	Postal code .....
Country of ordinary residence if other than country of origin or above address:  	
Telephone No.: Work: (incl. area code) ..... Home: (incl. area code) .....	
Cellphone number (if available): .....	
Email address (if available): .....	

Other addresses where you have lived during the last ten years other than your current address:		
Address:	Period:	Country:

Do you hold the right of re-entry into your country of origin or country of residence if this differs?      Yes <input type="checkbox"/> No <input type="checkbox"/>
If no, specify period and present status .....

Have you ever applied for asylum or refugee status in the Republic of South Africa or any other country?
Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, specify the country .....

Contact person:				
Relationship: Friend	Business Associate	Relative	Other	
Name: .....				
Address: .....				
Telephone No.: Work: (incl. area code) ..... Home: (incl. area code) .....				
Cellphone number (if available): .....				
Email address (if available): .....				
Details regarding relatives and/or friends in the Republic, if any.				
Name	Address	Relationship	Identity No	

**5 INTENTIONS/PROPOSED DURATION OF STAY IN THE REPUBLIC**

Proposed date and place of departure from the Republic:	/ /			
Anticipated date and place of arrival in the Republic:	/ /			
Travelling by: Air	Road	Rail	Sea	Carrier
What is your intended duration of stay in the Republic:				
Days/weeks/months/or	Years	Intended date of departure	/ /	

Outline your proposed activities whilst in the Republic:
.....
.....

Provide the details of your intended stay in the Republic:
Name of place:

Address:	
Period of stay:	
Date of departure:	

**6 MAINTENANCE/DEPORTATION**

State what funds you have available to maintain yourself during your stay in the Republic and whether you have a return ticket or other arrangements made for maintenance and return passage:

Available funds (foreign currency): Type: ..... Amount: .....	
South African Rand equivalent: ..... (attach bank statement as proof of funds held).	
Valid return or onward ticket no:	Expiry date: / /
Other: .....	
.....	

**7 PARTICULARS OF ANY FAMILY/DEPENDANTS ACCOMPANYING YOU (attach page if space is not enough):**

Full names	Date of birth	Relationship	Passport No.	Expiry date	Nationality	Occupation

If your spouse and/or other dependants are not accompanying you, do they intend to enter the country at a later stage?

Yes  On (date)

No  Details/reason(s):  
.....  
.....

Have you ever been refused entry into or deported from the Republic? If so, please provide details:

.....

.....

**8 SECURITY/HEALTH QUESTIONNAIRE**

Have you or any of your dependants accompanying (as listed in part 7 above) ever been convicted of any crime in any country?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is a criminal/civil case pending against you or any of your dependants accompanying (as listed in part 7 above) you in any country?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you or any of your dependants (as listed in part 7 above) suffering from tuberculosis, any other infectious or contagious disease or any mental or physical deficiency?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you an unrehabilitated insolvent?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you ever been judicially declared incompetent?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you a member of or adherent to an association or organisation advocating the practice of social violence, or racial hatred?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you ever been declared undesirable by the Director-General of the Department in South Africa?	Yes <input type="checkbox"/> No <input type="checkbox"/>	

Furnish full particulars if the reply to any of these questions is in the affirmative:

.....

.....

.....

**9 ANY ADDITIONAL INFORMATION YOU WISH TO BRING TO THE DEPARTMENT'S ATTENTION:**

.....

.....

.....

**10 DECLARATION BY APPLICANT**

I acknowledge that I understand the contents and implications of this application and solemnly declare that the above particulars given by me as well as all particulars in the attached supporting documentation are true and correct.

\_\_\_\_\_

Signature of applicant \_\_\_\_\_  
Date

**THE FOLLOWING ORIGINAL SUPPORTING DOCUMENTS MUST ACCOMPANY THE APPLICATION**

In respect of all temporary residence visa applications, except medical treatment visas:

	Attached	
	Yes	No
Valid passport which expires in no less than 30 days after expiry of the intended date of departure from the Republic		
A yellow fever vaccination certificate, where applicable		
A medical report		
Marriage certificate, civil union certificate or in the case of a foreign spousal relationship, proof of official recognition thereof issued by the authorities of the foreign country of the applicant (where applicable)		

	Attached	
	Yes	No
The affidavit where a spousal relationship to a South African citizen or resident is applicable, as well as documentation proving cohabitation and the extent to which the related financial responsibilities are shared by the parties and setting out the particulars of children in the spousal relationship		
Divorce decree, where applicable		
Court order granting full or specific parental responsibilities and rights, where applicable		
Death certificate, where applicable		
Written consent from both parents and full parental responsibilities and rights parent, where applicable		
Adoption order or certificate, where applicable		
Legal separation order, where applicable		
Police clearance certificates, not older than six months at time of submission of application, in respect of each country where an applicant, after having attained the age of 18 years has resided for 12 months or longer during the five years immediately preceding the date of application		
Notarial Agreement		

Additional supporting documents in respect of a study visa:

	Attached	
	Yes	No
An official letter confirming provisional acceptance or acceptance at that learning institution and the duration of the course		

<p>An undertaking by the Registrar or Principal of the learning institution to-</p> <ul style="list-style-type: none"> <li>(i) provide proof of registration as contemplated in the relevant legislation within 60 days of registration; or</li> <li>(ii) in the event of failure to register by the closing date, provide the Director-General with a notification of failure to register within 7 days of the closing date of registration;</li> <li>(iii) within 30 days, notify the Director-General that the applicant is no longer registered with such institution; and</li> <li>(iv) within 30 days, notify the Director-General when the applicant has completed his or her studies or requires to extend such period of study</li> </ul>		
<p>In the case of a learner under the age of 18 years-</p> <ul style="list-style-type: none"> <li>(i) an unabridged birth certificate;</li> <li>(ii) a valid passport;</li> <li>(iii) proof of physical address and contact number of the adult person residing in the Republic, who is acting or has accepted to act as such learner's guardian, including a confirmatory letter from that guardian; and</li> <li>(iv) proof of consent for the intended stay from both parents, or where applicable, from the parent or legal guardian who has been issued with a court order granting full or specific parental responsibilities and rights or legal guardianship of the learner</li> </ul>		
<p>In the case of a foreign state accepting responsibility for the applicant in terms of a bilateral agreement, a written undertaking from such foreign state to pay for the departure of the applicant</p>		
<p>Proof of medical cover renewed annually for the period of study with a medical scheme registered in terms of the Medical Schemes Act</p>		
<p>An undertaking by the parents or legal guardian that the learner will have medical cover for the full duration of the period of study</p>		
<p>Proof of sufficient financial means available to the learner whilst resident in the Republic</p>		

Additional supporting documents in respect of a treaty visa:

	Attached	
	Yes	No
<p>A letter from the relevant organ of state which is party to the treaty attesting to-</p> <p>(a) the nature of the programme;</p> <p>(b) participation of the foreigner in the specified programme;</p> <p>(c) the type of activities the foreigner is expected to perform and the duration thereof;</p> <p>(d) accommodation of the foreigner;</p> <p>(e) any other relevant details pertaining to the foreigner's stay in the Republic</p>		
A written undertaking by the sending or receiving organ of state accepting responsibility for the costs related to the deportation of the applicant and his or her dependent family members, should it become necessary		

Additional supporting documents in support of a business visa

In respect of a business visa by a foreigner who intends to establish a business or invest in a business that is not yet established in the Republic

	Attached	
	Yes	No
<p>A certificate or factual finding report issued by a chartered accountant registered with the South African Institute of Chartered Accountants or a professional accountant registered with the South African Institute of Professional Accountants to the effect that-</p> <p>(a) at least an amount in cash to be invested in the Republic as determined from time to time by the Minister, after consultation with the Minister of Trade and Industry, by notice in the Gazette, is available; or</p> <p>(b) at least an amount in cash and a capital contribution as determined from time to time by the Minister, after consultation with the Minister of Trade and Industry, by notice in the Gazette is available;</p> <p>(c) undertaking by the applicant that at least 60% of the total staff complement to be employed in the operations of the business shall be South African citizens or permanent residents employed permanently in various positions: Provided that proof of compliance with this undertaking shall be submitted within 12 months of issuance of the visa</p>		

<p>An undertaking to register with the-</p> <p>(a) South African Revenue Service;</p> <p>(b) Unemployment Insurance Fund;</p> <p>(c) Compensation Fund for Occupational Injuries and Diseases;</p> <p>(d) Companies and Intellectual Properties Commission (CIPC); where legally required, and</p> <p>(e) relevant professional body, board or council recognised by SAQA in terms of section 13(1)(i) of the National Qualifications Framework Act where applicable: Provided that upon registration, all certificates shall be submitted to the Director-General</p>		
<p>A letter of recommendation from the Department of Trade and Industry regarding-</p> <p>(a) the feasibility of the business; and</p> <p>(b) the contribution to the national interest of the Republic</p>		

Additional supporting documents in respect of a business visa

In respect of a business visa by a foreigner who has established a business or invested in an existing business in the Republic

	Attached	
	Yes	No
<p>A certificate or factual finding report issued by a chartered accountant registered with the South African Institute of Chartered Accountants or a professional accountant registered with the South African Institute of Professional Accountants to the effect that-</p> <p>(a) at least an amount in cash to be invested in the Republic as determined from time to time by the Minister, after consultation with the Minister of Trade and Industry, by notice in the Gazette, is available or already invested; or</p> <p>(b) at least an amount in cash and a capital contribution as determined from time to time by the Minister, after consultation with the Minister of Trade and Industry, by notice in the Gazette, is available or already invested;</p> <p>(c) proof that at least 60% of the total staff complement employed in the operations of the business are South African citizens or permanent residents employed permanently in various positions.</p>		

	Attached	
	Yes	No
Proof of registration with the- (a) South African Revenue Service; (b) Unemployment Insurance Fund; (c) Compensation Fund for Occupational Injuries and Diseases; (d) Companies and Intellectual Properties Commission (CIPC), where legally required; and (e) relevant professional body, board or council recognised by SAQA in terms of section 13(1)(i) of the National Qualifications Framework Act, where applicable.		
A letter of recommendation from the Department of Trade and Industry regarding- (a) the feasibility of the business; and (b) the contribution to the national interest of the Republic.		
A foreigner who invests or has invested in an existing business shall, in addition, submit- (a) financial statement in respect of the preceding financial year; and (b) proof of investment		
The applicant must, within 12 months of the visa being issued, submit to the Director-General a letter of confirmation from the Department of Labour, that 60% of the staff complement employed in the operations of the business are South African citizens or permanent residents who are employed permanently in various positions.		

Additional supporting documents in respect of a medical treatment visa:

	Attached	
	Yes	No

A letter from the applicant's registered medical practitioner or medical institution within the Republic, confirming-		
(a) that space is available at the medical institution;		
(b) the estimated costs of the treatment;		
(c) whether or not the disease or ailment is treatable or curable;		
(d) the treatment schedule; and		
(e) the period of intended treatment in the Republic.		
The details of, and confirmation by, the person or institution responsible for the medical expenses and hospital fees: Provided that in a case where the applicant's medical scheme or employer is not liable for expenses incurred, proof of financial means to cover medical costs.		
The particulars of the persons accompanying the applicant		
A valid return air flight ticket, where applicable		
Proof of sufficient financial means or provision for the costs indirectly related to the treatment.		

Additional supporting documents in respect of a relative's visa:

	Attached	
	Yes	No
Proof of kinship, within the second step, between the applicant and the citizen or permanent resident in the form of-		
(a) an unabridged birth certificate; and		
(b) where necessary, paternity test results.		
The financial assurance contemplated in section 18(1) of the Act shall be an amount, per person per month, as determined from time to time by the Minister by notice in the Gazette, to be proven by means of a current salary advice or a certified bank statement not older than three months at the time of application: Provided that the financial assurance shall not be required where the South African citizen or permanent resident is a dependent child.		
Police clearance		

Additional supporting documents in respect of a general work visa:

	Attached	
	Yes	No

A written undertaking by the employer accepting responsibility for the costs related to the deportation of the applicant and his or her dependent family members, should it become necessary.		
A written undertaking by the employer to ensure that the passport of his or her employee is valid at all times for the duration of his or her employment		
A letter issued to the prospective employer by the Department of Labour to the effect that a certificate has been issued to the Department confirming that-  (a) despite diligent search, the prospective employer has been unable to find a suitable citizen or permanent resident with qualifications or skills and experience equivalent to those of the applicant;  (b) the applicant has qualifications or proven skills and experience in line with the job offer;  (c) the salary and benefits of the applicant are not inferior to the average salary and benefits of citizens or employees occupying similar positions in the Republic;  (d) a contract of employment stipulating the conditions of employment and signed by both the employer and the applicant in line with the labour standards in the Republic and is made conditional upon the general work visa being approved.		
Proof of qualifications evaluated by SAQA and translated by a sworn translator into one of the official languages of the Republic; and		
Full particulars of the employer, including, where applicable, proof of registration of the business with the Commission on Intellectual Property and Companies (CIPC).		
An undertaking by the employer to inform the Director-General should the applicant not comply with the provisions of the Act, or conditions of the visa.		
An undertaking by the employer to inform the Director-General upon the employee no longer being in the employ of such employer or when he or she is employed in a different capacity or role.		

Additional supporting documents in respect of a critical skills work visa:

	Attached	
	Yes	No
A written undertaking by the employer accepting responsibility for the costs related to the deportation of the applicant and his or her dependent family members, should it become necessary.		

A written undertaking by the employer to ensure that the passport of his or her employee is valid at all times for the duration of his or her employment		
A confirmation, in writing, from the professional body, council or board recognised by SAQA in terms of section 13(1)(i) of the National Qualifications Framework Act, or any relevant government Department confirming the skills or qualifications of the applicant and appropriate post qualification experience.		
If required by law, proof of application for a certificate of registration with the professional body, council or board recognised by SAQA in terms of section 13(1)(i) of the National Qualifications Framework Act.		
Proof of evaluation of the foreign qualification by SAQA and translated by a sworn translator into one of the official languages of the Republic.		

Additional supporting documents in respect of an intra-company transfer work visa:

	Attached	
	Yes	No
A written undertaking by the employer accepting responsibility for the costs related to the deportation of the applicant and his or her dependent family members, should it become necessary		
A written undertaking by the employer to ensure that the passport of his or her employee is valid at all times for the duration of his or her employment		
The foreigner's contract of employment with the company abroad entered into for a period of not less than six months prior to the date of application.		
Letter from the company abroad confirming that the applicant shall be transferred to a branch, subsidiary or an affiliate of that company in the Republic.		
A letter from the branch, subsidiary or an affiliate in the Republic confirming the transfer of the foreigner and specifying the occupation and capacity in which the foreigner shall be employed.		

	Attached	
	Yes	No
An undertaking from the employer that-		
(a) the foreigner shall only be employed in the specific position for which the visa has been issued;		
(b) the foreigner will, at all times, comply with the provisions of the Act and conditions of his or her visa and undertakes to immediately notify the Director-General if the employee refuses to comply with the provisions of the Act or conditions of the visa; and		
(c) a plan is developed for the transfer of skills to a South African citizen or permanent resident.		
An undertaking from the branch, subsidiary or an affiliate in the Republic to reimburse the Department any costs incurred in relation to the deportation of the holder of an intra-company transfer work visa and any of his or her family members		

Additional supporting documents in respect of a corporate worker certificate:

	Attached	
	Yes	No
An application for a corporate worker certificate shall be accompanied by-		
(a) a valid passport of the applicant;		
(b) biometrics of the applicant;		
(c) the certificate contemplated in subregulation (8)(b);		
(d) a valid employment contract;		
(e) a written undertaking by the corporate applicant to ensure that the foreigner departs from the Republic upon termination of his or her contract of employment or accepting responsibility for the return or costs related to the deportation of the foreigner should it become necessary;		
(f) documentation contemplated in regulation 9(1)(b), (c) and (f);		
(g) proof of qualifications evaluated by SAQA, and translated by a sworn translator into one of the official languages of the Republic, or skills and experience in line with the job offer; and		
(h) a certificate of registration with the professional body, council or board recognised by SAQA in terms of section 13(1)(i) of the National Qualifications Framework Act.		

## Additional supporting documents in respect of a retired person visa:

	Attached	
	Yes	No
The minimum monthly payment to a foreigner from a pension fund or an irrevocable retirement annuity or a net worth or a combination of assets realising the amount determined from time to time by the Minister by notice in the Gazette.		

## Additional supporting documents in respect of an exchange visa:

In the case of a learning institution in the Republic in conjunction with a foreign learning institution or an organ of a foreign state organising or administering the exchange programme:

	Attached	
	Yes	No
Proof of a valid return air ticket or written undertaking by the organ of state, learning institution or employer accepting responsibility for the return or deportation costs of the applicant, as the case may be		
Proof of medical cover for the duration of the exchange period with a medical scheme registered in terms of the Medical Schemes Act, 1998 (Act 131 of 1998)		
A letter from the Department of Basic Education, or Higher Education and Training, or the learning institution in the Republic confirming that it is responsible for organising or administering the existence of the programme, outlining the activities, terms and conditions and duration thereof and accepting full responsibility for the student whilst he or she is in the Republic.		
A letter from the foreign state institution or learning institution of the foreign state confirming the particulars of the applicant, the applicant's enrolment with a learning institution abroad, and the date on which the programme shall commence.		

## Additional supporting documents in respect of an exchange visa:

In the case of a programme of cultural, economic or social exchange, organised or administered by an organ of state or a learning institution, in conjunction with a learning institution or a foreign state institution:

	Attached	
	Yes	No

Proof of a valid return air ticket or written undertaking by the organ of state, learning institution or employer accepting responsibility for the return or deportation costs of the applicant, as the case may be.		
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