



**SOUTH AFRICAN CONSULATE
NEW YORK, USA**

805 THIRD AVENUE, 31ST FLOOR, EAST, 49TH STREET, NEW YORK, USA

Reference : DIRCO 12/2025-2026- Invitation Letter
Enquiries : Ms A Hanson
Email : hanson@dirco.gov.za

Sir/Madam

1. Bid No: **DIRCO 12/2025-2026**
2. The South African Consulate General in New York, United States of America hereby invites potential bidders to submit proposals for the appointment of a Project Manager to provide project management services for the repair and refurbishment of the Official Residence in New York, USA
3. The bid document/terms of reference can be collected from Ms A Hanson at the South African Consulate, 805 Third Avenue, 31st floor, East, 49th Street, New York, USA
4. Services are required at the South African Official Residence of the Consul General at **230 – 232 E 49TH ST. NEW YORK, NY 10017**
5. **Closing date: 10 April 2026 at 11:00 am.** Please make sure that your bid reaches this office before the closing date. No late submissions will be accepted.
6. **A compulsory briefing session will be held on 25 March 2026 at 10:00 am at 805 Third Avenue, 30th floor, East, 49th Street, New York, USA**
7. All documents accompanying this bid invitation must be completed in detail where applicable and returned with your proposal.
8. When submitting your bid, the following information **must** appear on the sealed envelope:
 - **Name and address of the bidder**
 - **Bid Number**
 - **Closing date**
9. The envelope can be hand delivered to Ms A Hanson at 805 Third Avenue, 31st floor, East, 49th Street, New York, USA
10. Non-compliance with any of the above conditions will result in your bid being disqualified.

Yours faithfully

**Ms A Hanson
Consul Administration**

Date: 11 March 2026