



**SOUTH AFRICAN HIGH COMMISSION KENYA NAIROBI**

182 Runda drive, Runda, Nairobi

**Reference : DIRCO 05/2024-2025- Invitation Letter**  
Enquiries : Ms Shadi Skosana  
Email : skosanas2@dirco.gov.za

Sir/Madam

1. Bid No: **DIRCO 05/2024-2025**
  2. The South African High Commission in Nairobi, Kenya hereby- invites potential bidders to submit proposals for the purchase of a building/property to be utilized as a Chancery in Nairobi, Kenya.
  3. The bid document/terms of reference must be collected at South African High Commission 182 Runda drive, Runda, Nairobi.
- OR
4. Bidders can access and download the terms of reference by visiting the Embassy website: <https://dirco.gov.za/kenya/tenders>
  5. **Closing date: 28 NOVEMBER 2024 at 15H00.** Please make sure that your bids reach this office before the closing date.
  6. **A Non-compulsory briefing session will be held on 15 NOVEMBER 2024 from 09h00 to 11h00 at 182 Runda drive, Runda, Nairobi.**
  7. All documents accompanying this bid invitation must be completed in detail where applicable and returned with your proposal.
  8. When submitting your bid, the following information **must** appear on the sealed envelope:
    - **Name and address of the bidder**
    - **Bid Number**
    - **Closing date**
  9. The envelope can be placed in the bid box, Address: South African High Commission, 182 Runda drive, Runda, Nairobi.
  10. Non-compliance with any of the above conditions will result in your bid being disqualified.

Yours faithfully

**Ms Skosana S**  
**Corporate Service Manager**

**Date:05 November 2024**