





**SOUTH AFRICAN EMBASSY  
DEN SYDAFRIKANSKE AMBASSADE  
COPENHAGEN – DENMARK**

*Gammel Vartov Vej 8, DK-2900 Hellerup, Telephone: +45 39 18 01 85, e-mail: copenhagen.consular@dirco.gov.za*

<b>5</b>	<p><b>A letter from the relevant organ of state* (see note below) which is party to the treaty attesting to the –</b></p> <ul style="list-style-type: none"> <li>i. nature and duration of the programme;</li> <li>ii. participation of the foreigner in the specified programme;</li> <li>iii. type of activities the foreigner is expected to perform and the duration thereof;</li> <li>iv. accommodation of the foreigner; and</li> <li>v. any other relevant details pertaining to the foreigner's stay in the Republic of South Africa</li> </ul> <p>* The applicant may also be requested to provide proof of the treaty / international agreement itself, within which they shall be conducting activities in the Republic of South Africa, in the form of a copy of the treaty / international agreement.</p>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>  <input type="checkbox"/>
<b>6</b>	<b>A written undertaking by the sending or receiving organ of state accepting responsibility for the costs related to the deportation of the applicant and his or her accompanying dependent family members, should it become necessary</b>	<input type="checkbox"/>
<b>7</b>	<p><b>An <u>original</u> police clearance certificate</b></p> <ul style="list-style-type: none"> <li>• Must be issued by the police or security authority in each country where the applicant resided for 12 months or longer after attaining the age of 18 years, in respect of criminal records or the character of that applicant.</li> <li>• In the case of applicants who have previously held retired person visas / permits for the Republic of South Africa with a validity of 12 months or longer, they shall <b>also</b> submit South African police clearance certificates.</li> </ul>	<input type="checkbox"/>
<b>8</b>	<p><b>A medical report</b></p> <ul style="list-style-type: none"> <li>• The prescribed form BI-811) must be used</li> <li>• The prescribed form BI-811 must be completed, signed, stamped and dated by a registered medical practitioner with regard to the applicant's general state of health, detailing any medical condition he or she suffers from.</li> </ul>	<input type="checkbox"/>
<b>9</b>	<p><b>A radiological report</b></p> <ul style="list-style-type: none"> <li>• The prescribed form BI-806</li> <li>• The prescribed form BI-806 must be completed, signed, stamped and dated by a registered radiologist certifying that the applicant has been examined and that no signs of active pulmonary tuberculosis could be detected.</li> <li>• Not required in respect of children under the age of 12 years or pregnant women.</li> </ul>	<input type="checkbox"/>
<b>10</b>	<p><b>In respect of dependent children accompanying the applicant or joining the applicant in the Republic of South Africa, proof of parental responsibilities and rights or written consent in the form of an affidavit from the other parent or legal guardian, as the case may be.</b></p> <p><b>Certified copies</b> of the parents' / legal guardians' passports or identity documents must also be attached.</p>	<input type="checkbox"/>



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11	<p>In respect of a spouse accompanying the applicant or joining the applicant in the Republic of South Africa, a copy of a marriage certificate or proof of a permanent homosexual or heterosexual relationship</p> <ul style="list-style-type: none"><li>• If a marriage certificate is not in English, it must be translated and certified as a correct translation by a sworn translator</li></ul>	<input type="checkbox"/>
12	<p><b>A yellow fever vaccination certificate</b></p> <ul style="list-style-type: none"><li>• Only required, if the foreigner travelled or intends travelling from or transiting through a yellow fever endemic area to the Republic of South Africa.</li><li>• The certificate shall not be required where that person travelled or intends travelling in direct transit through such an area.</li></ul>	<input type="checkbox"/>
13	<p><b>Proof of payment of the applicable fee DKK 882</b></p> <ul style="list-style-type: none"><li>• Payment of the application fee must be made through an electronic bank transfer to <b>DANSKE BANK Reg. No. 4001 Account No. 10647320</b></li><li>• A copy of the transfer / deposit slip must be submitted as proof of payment.</li><li>• Payment must be made at least five working (5) days before submitting the application.</li></ul>	<input type="checkbox"/>
		<input type="checkbox"/>



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**Please note:**

- *\*In terms of section 239 of the South African Constitution, “organ of state” means –  
a) any department of state or administration in the national, provincial or local sphere of government; or  
b) any other functionary or institution –  
(i) exercising a power or performing a function in terms of the Constitution or a provincial constitution; or  
(ii) exercising a public power or performing a public function in terms of any legislation,  
but does not include a court or a judicial officer.*
- ***Status / progress reports are not provided during the above-mentioned processing period. Furthermore, no ‘express service’ for processing visa applications is available – complete applications are adjudicated on a First-In-First-Out basis.***
- ***Visa applications which are not complete shall not be taken in to be processed. It is therefore the responsibility of the applicant to ensure that his or her visa application is complete as per the checklist.***
- *In the case of inconsistencies and / or incomplete information, our office reserves the right to request the applicant to submit additional documentation to substantiate the visa application.*
- *Documentation that accompanies the visa application shall be original or copies authenticated by the issuing authority of the country of origin and where necessary, translated into English and certified as a correct translation by a sworn translator at the expense of the applicant.*
- *A visa issued at a foreign mission of the Republic of South Africa shall be affixed to the passport of the applicant and shall only be valid if an entry stamp has been affixed thereto at the port of entry and the date of such entry stamp shall be the effective date.*