



SOUTH AFRICAN EMBASSY

DEN SYDAFRIKANSKE AMBASSADE

COPENHAGEN – DENMARK

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ASSUMING A DIFFERENT/NAME SURNAME

FORMS TO BE COMPLETED AT THE EMBASSY and DOCUMENTS TO SUBMIT:

DHA-24 one in old name, one in new name

DHA-196 (for minors BI-193, see below)

DHA-9

DHA-529 Determination of Citizenship form

Letter of consent from spouse

Letter of Consent from parent/s (Minors)

Copy of Marriage Certificate

Copy of Birth Certificate (Minors)

Copy of spouse's passport

Copy of parents passports (minors)

Copy of applicant's passport

Application fees:

Adults

Surname change: 188 DKK



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- If a mother, after her divorce from or the death of her husband (father of child), wishes to change the child's surname to her maiden surname or to another surname she bore legally; or if she has remarried, to the surname of her new husband.
- If a child is born out of wedlock but registered under the biological father's surname and the mother wishes to change the child's surname to hers
- If a minor is under the care of a guardian and the guardian wishes to change the child's surname to his/hers.
- Other situations not mentioned above where a good and sufficient reason for the change exists.

Applications must be on a duly completed Form BI-193.

Requirements:

- The natural father's written consent, unless waived by a competent court, is a statutory requirement in the case where the child was born in wedlock.
- The mother's husband, whose surname the child is to assume, must also give his written consent to the assumption.
- Both the natural parents' written consent is required as well as a good and sufficient reason, in writing, for the change.

Assuming a different surname (Section 26 of Births and Deaths Registration Act, 1992)

A woman may assume her husband's surname, or revert to her maiden surname or a prior surname she legally bore, and since 1997 a woman may also join her surname with that of her husband's as a double-barreled surname.

No application to the Department of Home Affairs is necessary in these instances, but to enable the Department to update the Population Register, women should notify the Department of such changes in writing.

Apart from the aforesaid exclusions, no major may assume another surname unless such change of surname has been approved by the Director-General of Home Affairs and has been published in the Government Gazette. Applications in this regard may be lodged at any domestic Home Affairs office or any South African embassy, mission or consulate abroad.

Applications must be on a duly completed Form BI-196 and a good and sufficient reason, in writing, for the change must be furnished.