



**SOUTH AFRICAN EMBASSY  
BERN—SWITZERLAND**

Alpenstrasse 29, 3000 Bern-6

1. Bid No: **DIRCO 10/2025-2026**
  2. The South African Embassy in Bern, Switzerland hereby invites potential bidders to submit proposals for the appointment to remove and dispose the existing oil boiler heating system and supply, deliver, install and maintain a new sustainable energy efficient air to water heat pump cascade system at the Official Residence (Kirchenfeldstrasse 60, 3005 Bern) of the Republic of South Africa in Bern, Switzerland.
  3. The bid document/terms of reference must be collected at South African Embassy, Alpenstrasse 29, 3000 Bern, Switzerland
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4. Bidders can access and download the terms of reference using the link <https://dirco.gov.za/berne/the-embassy> or alternatively visit the Embassy's website:
  5. Services are required at the South African Embassy, Kirchenfeldstrasse 60, 3005 Bern
  6. **Closing date: 22 June 2026 16:00 am.** Please make sure that your bid reaches this office before the closing date is 22 June 2026, 16:00 am.
  7. A compulsory briefing session will be held on **11 June 2026 at 11:00 am** at South African Embassy in Bern.
  8. All documents accompanying this bid invitation must be completed in detail where applicable and returned with your proposal. If possible, submit your quote in English.
  9. When submitting your bid, the following information **must** appear on the sealed envelope:
    - Name and address of the bidder
    - Bid Number
    - Closing date
  10. The envelope can be placed in the bid box, Address: South African Embassy, Alpenstrasse 29, 3000 Bern, Switzerland
  11. Non-compliance with any of the above conditions will result in your bid being disqualified.
  12. Contact details

Enquiries : Ms. L Mazubane  
Email : mazubanel@dirco.gov.za

Date: 29 May 2026